

APPENDIX C

APPENDIX C, SELECTION OF IMPLEMENTATION PLAN(S) FOR START-UP FUNDING

In selecting implementation plans for start-up funding, the Department may consider the following high-level factors. These factors are subject to refinement and modification.

Vision: Articulates the shared vision of all partners in how the Parent Pathways model will address community needs and support the target population(s) in accessing and successfully completing postsecondary education or training.

Program Goals: The short and long-term goals and outcomes of the model are identified with corresponding evaluation and performance metrics. The implementation plan will also include the target number of families to be served by the model.

Core component providers: Identifies and accounts for all components of the Parent Pathways model and describes the agency or agencies who will be participating to address the three core components of the model:

- Postsecondary education and training
- Housing supports
- Two-generational programming, resources, and supports

Additional partners: Identifies any partners who will provide input, additional services, or serve as referral resources to provide comprehensive support of participants and success of the model.

Program Design: A detailed program design is provided including an explanation of the three core components of the model, how services will be delivered, additional services that will be provided and how participants will be connected to the workforce and family-sustaining wages.

Barrier remediation: The manner in which family challenges will be addressed, including the most common challenges anticipated and specific plans and community referral resources to address these anticipated barriers.

Location: The physical location and central area of the model, including rationale regarding why the location was chosen, how the location will meet the needs of the community, and what is needed for the location to become the working “hub” of the model.

Staffing: Key staff roles and position descriptions and the hiring plan if additional staff is needed.

Target Population: The target population(s) for whom services will be provided, including explanation of any special populations of focus and rationale for focus.

Outreach and Recruitment: Methods for identifying members of the target population(s) to be served by their model, including partnerships with referral sources.

Participant Application and Selection: The participant application process and criteria used for selection, including steps that will be taken in the event that a person does not meet selection criteria, or a waitlist becomes necessary.

Data, Evaluation and Reporting:

- The method of evaluating the program, including a strategy for regularly obtaining participant input, feedback, and program evaluation.
- Performance metrics that align with the goals and objectives of the program and reflect outcomes for both children and parents.
- Data sets and methods of data collection, including data elements specified by the Department.
- Reporting processes and timelines, including how this information will be shared with DHS.

Budget: The budget is provided for the entire start up and operation of the model.

Funding sources and sustainability plan: The Funding sources and a sustainability plan, including how the model will continue after start-up funds are used.

Timeline: A timeline for program implementation, with services to begin as approved by the Department.

Partner letters of commitment: Submitted letters of commitment from model partners, including funding sources, demonstrate alignment of vision and mission of Parent Pathways and a clear commitment to the success of the model.

Budget Request for implementation/start-up funding: A specific request for start-up money, including:

- The amount being requested
- How the money will be used
- How the money will fill a gap that is not able to be covered by another source